

ACADEMIC AUDIT & PLANNING

04 JUNE 2016

Organized by Internal Quality Assurance Cell (IQAC)

Program Schedule:

Session	Event
I	Welcome Principals Address Presentation -IQAC
II	Department Level: Review & Planning <i>Noon Break</i>
III	Presentation by HODs /Coordinators: <i>1. B.Sc</i> <i>2. BCA</i> <i>3. BBA</i> <i>4. B.A</i> <i>5. B.COM</i> <i>6. Physical Education</i> <i>7. ASAP</i> <i>8. Placement Cell</i> <i>9. Library</i> <i>10. Office</i>

One day **Academic Audit and Planning** was held on 4th June 2016 in the college seminar hall. The meeting started at 10.00AM with a silent prayer. Ms. Prasanna Kumari, non-teaching staff secretary, offered the welcome speech.

Dr. Tiji Zacharia, Principal, addressed the members on staff presenting his review and observations on the activities staged during in the year 2015-16. This was followed by a presentation of the road map for planning the present year activities by Jobin Abraham, IQAC Coordinator.

The next session of the day was department level review, analysis and planning. These meeting are headed by the respective HODs in the department staff room.

The afternoon session resumed at 1.45 PM. All the heads presented a power point presentation summarizing their previous year achievements and the action plan for the current year 2016-17.

At the end of all presentations, Dr. Geetha Sajeev, Staff secretary proposed vote-of thanks. The meeting came to an end at 3.45 PM with the national anthem.